

Memorandum Date: June 16, 2004
Order Date: June 30, 2004

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04-0-30-11

TO: Board of County Commissioners
DEPARTMENT: Children and Families
PRESENTED BY: Alicia Hays, Department Director
AGENDA ITEM TITLE: ORDER AND RESOLUTION IN THE MATTER OF APPOINTING ANGEL JONES AND SHIRLEY SWANK TO THE LANE COUNTY COMMISSION ON CHILDREN AND FAMILIES

I. PROPOSED MOTION

MOVE APPROVAL OF THE ORDER AND RESOLUTION IN THE MATTER OF APPOINTING ANGEL JONES AND SHIRLEY SWANK TO THE LANE COUNTY COMMISSION ON CHILDREN AND FAMILIES.

II. ISSUE OR PROBLEM

The Lane County Board of Commissioners has the appointing authority for membership on advisory boards and commissions pursuant to the Lane Manual and to HB 2004, and therefore approves recommendations for appointment to the Lane County Commission on Children and Families.

III. DISCUSSION

A. Background/Analysis

In 1993, the State Legislature adopted HB 2004 and directed the creation of local Commissions on Children and Families in all 36 counties throughout the state, charging the commissions with responsibility for system-wide strategic planning and implementation of a wellness model for children and families.

Pursuant to HB 2004, a majority of members, plus the chair of local commissions, must be laypersons. LCCCF must have a minimum of ten (10) laypersons and up to eight (8) professional members.

On June 21, 2004 the Membership Committee recommended to the LCCCF to appoint Angel Jones and Shirley Swank to the LCCCF. The Commission voted on and approved the committee's recommendation.

The recommended candidates are listed below, followed by the expired or resigned position they will be filling, and the expiration date of their term.
Attachment A: Recommended Applicants for Appointment to the LCCCF.

| <u>RECOMMENDATION</u> | <u>TERM EXPIRATION</u> |
|--|------------------------|
| Angel Jones (Jackie Lester, Resigned) | 06/30/08 |
| Shirley Swank (John Kline, Resigned) | 06/30/08 |

B. Alternatives/Options

- I. Adopt the Order and Resolution to appoint Angel Jones and Shirley Swank to the Lane County Commission on Children and Families.
- II. Reject the Order and Resolution, do not appoint members to the Lane County Commission on Children and Families, and direct staff and the LCCCF on how to proceed.

C. Recommendation

- III. **Option I:** Adopt the Order and Resolution to appoint Angel Jones and Shirley Swank to the Lane County Commission on Children and Families.

IV. IMPLEMENTATION/TIMING

Upon approval of the Order and Resolution, the new member will be informed of their appointment. A brief welcome/orientation meeting will be held in July 2004, and the new member will attend her first LCCCF meeting on August 18, 2004. An intensive orientation and training for new members will be scheduled at that meeting and will be held shortly thereafter.

IV. ATTACHMENTS

- A. Recommended (New) Applicants for Appointment to the Lane County Commission on Children and Families (LCCCF)
- B. Current LCCCF Membership
- C. Current LCCCF Attendance Sheet

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER) ORDER AND RESOLUTION IN THE MATTER OF
ORDER) APPOINTING ANGEL JONES AND SHIRLEY SWANK TO
THE LANE COUNTY COMMISSION ON CHILDREN AND
FAMILIES

WHEREAS, the State Legislature adopted HB 2004 and directed the creation of Local Commission on Children and Families in every county throughout the state, charging these commissions with responsibility for system-wide strategic planning and implementation of a wellness model for children and families, and

WHEREAS, Lane County established the Lane County Commission on Children and Families, and

WHEREAS, resignations have caused vacancies in the membership of the Commission, and

WHEREAS, the Commission has solicited applications from the community to fill the vacancy, and

WHEREAS the Board has fully reviewed the application and considered the recommendation of the Membership Committee of the Lane County Commission on Children and Families,

NOW THEREFORE IT IS HEREBY ORDERED that the following individual be appointed to serve as a member on the Lane County Commission on Children and Families.

| <u>RECOMMENDATION</u> | <u>TERM EXPIRATION</u> |
|--------------------------------------|------------------------|
| Angel Jones (Jackie Lester-Resigned) | 06/30/08 |
| Shirley Swank (John Kline-Resigned) | 06/30/08 |

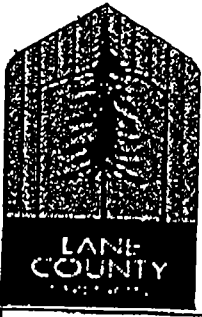
APPROVED this _____ day of _____, 2004.

Bobby Green, Sr., Chair
BOARD OF LANE COUNTY COMMISSIONERS

APPROVED AS TO FORM
Date 6/21/04 lane county
[Signature]
OFFICE OF LEGAL COUNSEL

ORDER AND RESOLUTION IN THE MATTER OF APPOINTING ANGEL JONES AND SHIRLEY SWANK TO THE LANE COUNTY COMMISSION ON CHILDREN AND FAMILIES

***A. Recommended (New) Applicants for Appointment to the Lane County Commission
on Children and Families (LCCCF)***



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

MAR 25 2004

Page 2 of 2

Please Print

Name: JONES ANGEL
(Last) (First)
Address: _____ EUGENE 97401
(Street) (City) (Zip)

Home Phone: (541) _____ How Long Have You Lived in Lane County? 4 Years 2 Months
Occupation: EXECUTIVE DIRECTOR Place of Employment: _____
LIBRARY, RECREATION, CULTURAL SERVICES

Business Address: _____ Business Phone: _____

E-Mail Address: _____ x: _____

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Lane County is required under state and federal guidelines to identify applicants by ethnicity, race, gender and age. Supplying this information will also assist Lane County in evaluating its Diversity Implementation Plan to achieve more diversity on its advisory committees. Providing this information will not adversely affect your opportunity to serve on this committee or board and this information is processed separately from the application. Completion of this section is entirely voluntary and remains confidential.

- | | | |
|--|--|---|
| <input type="checkbox"/> Male | <input checked="" type="checkbox"/> Female | <input type="checkbox"/> Asian American |
| <input checked="" type="checkbox"/> African American | <input type="checkbox"/> European American | <input type="checkbox"/> Native American |
| <input type="checkbox"/> Hispanic/Chicano/Latino | <input type="checkbox"/> Other: | <input type="checkbox"/> Disability: *Type: |

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? Yes No

Lane County does not discriminate against any person on the basis of race, color, national origin, gender, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

Signature of Applicant _____

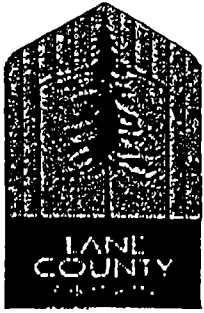
Date: 3/23/04

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.

SEE ATTACHED APPLICATION



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

| | |
|-----------------------------|---|
| APPLICANT'S NAME AND CITY: | DATE: |
| NAME OF ADVISORY COMMITTEE: | PLEASE CHECK ONE: <input type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment |

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?
3. List the community concerns related to this committee that you would like to see addressed if you are appointed.
4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)
5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.
6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?
7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)
 No Yes Specify:
8. How did you learn about this vacancy? Newspaper Word of mouth Other:
9. In which County Commissioner District do you reside? please check one:
 Unsure West Lane County Springfield South Eugene North Eugene East Lane County

*The Board of Commissioners has adopted the following policy on reappointments:

a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.

b. The deadline for incumbent applications will be the same as the deadline for new applications.

* Unless waived by the Board.

**Lane County Commission on Children and Families
APPLICATION**

for

**Angel Jones
March 23, 2004**

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee. (If you wish, you may attach a resume or other pertinent material.)

I have served as Library, Recreation & Cultural Services Director for the City of Eugene for nearly five years. During this time, I have worked to enhance the quality of life for community members of all ages and economic levels through inclusive, comprehensive and creative programming.

I served as a member of the Volunteers in Medicine Board which provided quality health care for the underserved of Lane County.

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

I care about the underserved of our community, and believe that assistance to them will benefit the community as a whole. Also, as a person of color, I believe I can offer a different perspective on issues, and insight into how to handle them.

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

I have a strong commitment to the youth of this community, and specifically want to address options for dealing with homeless youth.

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

I am directly or indirectly involved with literally hundreds of community groups which serve the community through: after school programs, assistance to low-income families and seniors, special programming for persons with disabilities and seniors, etc.

5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

Yes. CVALCO, Lane County Cultural Coalition Committee, Lane County Fair Board

7. Are you employed by, have any business, contractual arrangements of family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment?

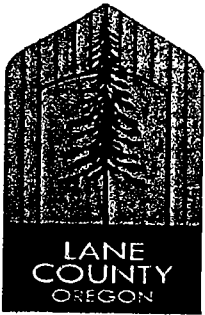
Not to my knowledge; however, because of my role and the affiliations I have with a number of organizations, I cannot be positive. If I were to become aware of any conflicts of interest, I would immediately extricate myself.

8. How did you learn about this vacancy?

Word of mouth

9. In which County Commissioner District do you reside?

North Eugene



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

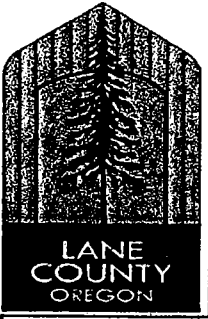
| | |
|---|---|
| APPLICANT'S NAME AND CITY: SHIRLEY I. SWANK -- Pleasant Hill, Oregon | DATE: February 5, 2004 |
| NAME OF ADVISORY COMMITTEE: Commission on Children and Families (LCCCF) | PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment |

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.) Please see resume, attached.
 Retired after thirty years as a school counselor, administrator and district-wide director of special projects, i.e. anti-alcohol/drug abuse, early childhood day care, (see over)
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?
 I have been active in this field for over thirty years, and would like to continue to provide service on a volunteer basis.
3. List the community concerns related to this committee that you would like to see addressed if you are appointed.
 - a. community activities for youth;
 - b. community support for anti-substance abuse programs and services;
 - c. community awareness of the needs of young children and their families;
 - d. other identified needs of children and families
4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.) Numerous committees, boards and organizations related to serving the needs of youth. In addition, the Boards of the United Way, Mental Health Association, Cancer Society. Current volunteer at Looking Glass Residential Center
5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.
6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?
 Lane County Coalition to Prevent Substance Abuse
7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)
 No Yes Specify:
8. How did you learn about this vacancy? Newspaper Word of mouth Other:
9. In which County Commissioner District do you reside? please check one:
 Unsure West Lane County Springfield South Eugene North Eugene Pleasant Hill East Lane County

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 - b. The deadline for incumbent applications will be the same as the deadline for new applications.

** Unless waived by the Board.*



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

Please Print

Name: Swank (Last) Shirley (First)
Address: _____ (Street) Pleasant Hill (City) 97455 (Zip)

Home Phone: _____ How Long Have You Lived in Lane County? 1 Years Months

Occupation: Retired Place of Employment: _____

Business Address: _____ Business Phone: _____

E-Mail Address: _____ Fax: _____

NOTE: Information in this box consisting of home addresses and phone numbers may be exempt from disclosure per ORS 192.502(3).

OPTIONAL INFORMATION

Lane County is required under state and federal guidelines to identify applicants by ethnicity, race, gender and age. Supplying this information will also assist Lane County in evaluating its Diversity Implementation Plan to achieve more diversity on its advisory committees. Providing this information will not adversely affect your opportunity to serve on this committee or board and this information is processed separately from the application. Completion of this section is entirely voluntary and remains confidential.

- Male
- Female
- African American
- European American
- Hispanic/Chicano/Latino
- Other:
- Asian American
- Native American
- Disability: *Type:

*This information is used to ensure there is reasonable accommodation and representation on advisory boards.

Is your age over 40? Yes No

Lane County does not discriminate against any person on the basis of race, color, national origin, gender, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities.

Signature of Applicant Shirley Swank

Date: 2/5/04

Except as noted above, all information provided as part of this application is a public record subject to disclosure.

Please Return to: Lane County Administration
Public Service Building
125 East 8th Avenue
Eugene, OR 97401

NOTE: If you are not selected at this time, your application will be kept on file for 12 months from the date it was received and will be reconsidered as vacancies occur.

Shirley I. Swank

Pleasant Hill, Oregon 97455

e: :

Professional Experience

- Coordinator, Masters Degree program in Counseling and Personnel Services, and Pupil Personnel Services Credential, 2000-2002
California State University, Bakersfield
9001 Stockdale Highway
Bakersfield, CA 93311-1099
 - Consultant, School of Education, Spring, 2000
California State University, Bakersfield
 - Consultant, Kern High School District, 1996-2000
 - Kern High School District
5801 Sundale Avenue
Bakersfield, CA 93309
(661) 827-3100
Retired December, 1995
- Twenty-eight years as Teacher, Counselor, Dean of Students, Assistant Principal, and Principal (summer school)
- District-wide Director of Guidance and Counseling, Supervisor of Special Projects, Coordinator of Anti-Drug and Alcohol Program, Discipline, Attendance, Gangs and Campus Safety.

Education

- 1973 Master of Arts—Education, Counseling and Personnel Services
California State University, Bakersfield
- 1972 Master of Arts—Education, Secondary Curriculum and Instruction
California State University, Bakersfield
- 1967 Bachelor of Arts—Education and Social Science
Fresno State University
- 1957 LPN—Nursing
University of Colorado, Denver

California Credentials

- Teaching: Social Studies, Business Education, Multiple Subjects
- Supervision: Instructional Programs
- Pupil Personnel Services—Counseling

- Administration

Special Consultant Training, Experiences, Knowledge, and Skills

- Successful Guidance and Counseling Programs
- Student Intervention and Assistance Efforts
- Anti-Drug and Alcohol Programs
- District and School-site Discipline Policies and Procedures
- Gang and Campus Safety Initiatives
- Sexually Transmitted Diseases—Problems of Youth
- Pregnant Minors and Parenting Approaches
- “Youth at Risk” Issues

Consultant Experiences

- Los Angeles County Superintendent of Schools Office
- Southwest Research Labs
- Springfield College—Alcohol and Drug Abuse Training Institute
- Kern County Mental Health Department
- Kern County Superintendent of Schools Office
- Charter Hospital of Bakersfield
- California Commission for Teacher Preparation
- California State University, Bakersfield

Presentations

(other than trainings and workshops, including many for all Kern High School District personnel)

- State Department of Education Student Attendance Review Board—Sacramento
- California State-wide Drug Symposium—Costa Mesa
- California Association for Counseling and Development—various sites
- First and Second National Youth Crime Prevention Conferences—Miami
- Drug Problems of Youth: Junior and Senior High School Counselors and Administrators Conference—Bakersfield
- California Office of Criminal Justice Planning for Prevention Conference—Costa Mesa
- California State University Bakersfield Leadership Conference
- National Organization of Student Assistance Programs Conference—Chicago
- National Student Assistance Conference—Nashville
- California State University, Bakersfield—various programs

University Courses Taught

- Counseling Theories and Techniques
- Fieldwork in Secondary Teaching
- Fieldwork in Elementary Teaching
- Fieldwork in Counseling
- Group Counseling
- Techniques of School Counseling
- Consultation in Counseling
- Alcohol and Substance Abuse in Schools

Awards

- Recipient for Kern High School District—Outstanding High School Program in the USA for “Excellence in Student Assistance Programming”
National Organization of Student Assistance Programs,
Chicago, 1989
- Recipient—Distinguished Service to Youth Award,
California Parent Teachers Association
- Recipient—Outstanding Counselor Award,
Kern High School Counselors Association

Past Memberships

- President, Kern High School Counselors Association
- Board of Directors, California Association of Leadership for Student Assistance Programs
- California Association for Counseling and Development
- Association of California School Administrators

References

Dr. Anne Scott
Retired High School Principal
Kern High School District
(661) 871-1445

Dr. Eugene Martinez
Professor of Education; former chair,
Department of Advanced Educational
Studies
California State University, Bakersfield
(661) 664-3063

Dr. Sheryl Santos
(former) Dean, School of Education
California State University, Bakersfield
(661) 664-2219
now Dean at Texas Tech University
Lubbock, Texas

Dr. Tom Jones
Retired Superintendent
Kern High School District
(661) 589-0466

***B. Current Lane County Commission on Children and Families
Membership***

Lane County Commission on Children and Families

| | | | |
|------------------|----------------|------------|------------|
| Abel | Bruce | 05/12/1999 | 06/30/2007 |
| Depew | Debra | 01/29/2003 | 06/30/2005 |
| Green | Bobby | 07/18/1996 | 06/30/2008 |
| Hamilton | Karen | 03/20/2002 | 06/30/2004 |
| Layton | Amanda | 02/11/2004 | 06/30/2006 |
| Lynch | Tricia | 02/11/2004 | 06/30/2006 |
| Kline | John | 10/04/2000 | 06/30/2004 |
| Hampton | Don | 01/01/2003 | 06/30/2008 |
| Hampton | Judith | 12/10/2003 | 06/30/2008 |
| Jerome | Rob | 12/10/2003 | 06/30/2008 |
| Mattlace | James | 01/03/2001 | 06/30/2005 |
| Piercy | Kitty | 09/02/1997 | 06/30/2004 |
| Radich | John | 01/29/2003 | 06/30/2004 |
| Schulz | Joachim | 03/20/2002 | 06/30/2007 |
| Slaughter | Freeman | 10/04/2000 | 06/30/2004 |
| Walters | Elaine | 10/04/2000 | 06/30/2007 |

***C. Current Lane County Commission on Children and Families Meeting
Attendance Sheet***

2004 Commission on Children and Families Attendance Sheet

| | 04-Jan | 04-Feb | 04-Mar | 04-Apr | 04-May | 04-Jun | 04-Jul | 04-Aug | 04-Sep | 04-Oct | 04-Nov | 04-Dec |
|--------------------------|--------|--------|---------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Abel, Bruce | X | X | X | X | X | | | | | | | |
| Argetsinger, Crystal | X | A | A | A | A | | | | | | | |
| Depew, Debra | X | X | X | X | X | | | | | | | |
| Green, Bobby | X | E | E | E | E | | | | | | | |
| Hamilton, Karen | X | X | E | E | X | | | | | | | |
| Hampton, Don | X | E | X | X | X | | | | | | | |
| Hampton, Judith | X | X | X | X | X | | | | | | | |
| Jerome, Rob | X | X | X | X | X | | | | | | | |
| Kline, John | X | X | X | E | X | | | | | | | |
| Layton, Amanda | V | X | E | X | X | | | | | | | |
| Lester, Jackie | V | V | V | V | V | | | | | | | |
| Lynch, Tricia | V | X | PYD MTG | X | X | | | | | | | |
| Mattiace, James | X | X | E | X | X | | | | | | | |
| Piercy, Kitty | X | X | E | X | X | | | | | | | |
| Radich, John | X | X | X | X | X | | | | | | | |
| Schulz, Joachim | E | X | E | E | X | | | | | | | |
| Slaughter, Freeman | X | X | X | E | E | | | | | | | |
| Walters, Elaine | E | E | X | X | X | | | | | | | |
| Vacant Positions: | | | | | | | | | | | | |
| | V | | | | | | | | | | | |
| | V | | | | | | | | | | | |
| | V | | | | | | | | | | | |
| | | | | | | | | | | | | |
| E: EXCUSED | | | | | | | | | | | | |
| A: ABSENT | | | | | | | | | | | | |
| V: VACANT | | | | | | | | | | | | |